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Section: Human Resources **Number:** 7476 **Revision Number: 0** **Effective Date:** April 19, 2022	**Periodic Review by:** _____ **Date:** _____
Approved by CEO: Signature on File **Date:** April 19, 2022	**Approved by Board:** _____ **Date:** _____
TITLE: Human Resources – Position Descriptions: Psychiatric Mental Health Nurse Practitioner (PMHNP)	

POSITION TITLE: PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER (PMHNP)

POSITION SUMMARY:

The PMHNP will provide mental health services to individuals, including adults and children and families with drug abuse problem, psychiatric disorders, or organic brain disorders. PMHNP will diagnose, conduct, and prescribe medications for patients having psychiatric-mental health problems.

RESPONSIBILITIES:

- Responsible for providing outpatient care to patients showing a change or decline in mental status, chronic or urgent medical conditions.
- Word independently with other members of the medical team and counseling team.
- Take part in an interdisciplinary team that provides primary care to employees and patients.
- Perform patient's histories and physicals, risk facto assessment, ordering of therapeutic and diagnostic tests; and attend to consultations and appointments.
- Prescribe medications following the clinic's policy, formulary and relevant regulations of the State of KY/Ohio.
- Consult with physicians on cases that are beyond the scope of qualification of PMHNP.
- Put all relevant patient data in medical records and case presentations.
- Formulate, execute and review healthcare education delivered to patients and families for diseases prevention and mental health care.
- Ensure smooth communication with other health professionals for effective delivering of clinic service to patients.
- Provide consultation to the clinic's nursing, medical and counseling staff, for improvement in their work.

QUALIFICATIONS:

- Proficient in the English language, both in writing and speaking to be able to communicate clearly with all stakeholders, including patients, families, clinic staff and other healthcare

professionals.

- Possess and maintain graduate professional nurse, and nurse practitioner registration in the state, which must be unrestricted, current, complete and active.
- Obtain Psychiatric Nurse Practitioner or Mental Health Nurse Practitioner certification from the American Nurses Credentialing Center (ANCC)
- Possess Bachelor's degree in Nursing followed by a master's degree in Psychiatric or Mental Health Nursing from a state approved and accredited school for professional nursing training.
- Possess strong understanding of societies and their impact on mental health: ability to solve problems, monitor and examine patients.
- Be compassionate, sensitive, and possess strong reasoning and thinking skills.
- Possess strong computer skills, including medical software applications for Electronic Medical Records.

WORKING CONDITIONS:

Works in a well-lit, generally pleasant, temperature-controlled environment.

The above information is intended to describe the most important aspects of the job. It is not intended to be construed as an exhaustive list of all duties and skills required in order to perform the work. The health center reserves the right to revise or change job duties and responsibilities as the business need arises. Additionally, this job description is not intended as an employment contract, implied or otherwise, and LCPCC continues to maintain its status as an at-will employer. If the essential functions of this position cannot be performed in a satisfactory manner by the employee, reasonable accommodations may be made.

DISCLAIMER:

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**This position is exempt from the Attendance Policy.*